

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Cochin University P.O., Kochi-22)



EE4/447Notifi/2024

14.11.2024

EXAMINATION NOTIFICATION

The Schedule and Instructions for the conduct of **I Semester Regular /Supplementary Examination, December 2024** of the various programmes offered in the University are hereby notified.

I. Schedule of Examinations

| SI No | Programmes | Period of Examination |
|-------|--|-----------------------------|
| 1 | B.Tech Marine Engineering | During December 2024 |
| 2 | B.Tech Instrumentation and Control Engineering | |
| 3 | B.Tech Polymer Science and Engineering | |
| 4 | B.Tech Naval Architecture and Ship Building | |

II. Schedule of Course/Examination Registration

| | |
|---|-------------------|
| 1) Last date stipulated for Course Registration through Samarth Portal: 18.11.2024 | |
| 2) Last date stipulated for Examination Registration through Samarth Portal | |
| Without fine | With fine |
| 22.11.2024 | 25.11.2024 |

III. Instructions

For Regular Students Only

1. The students who were admitted to the first semester in the year 2024 (Regular) shall do the Student Registration to Samarth portal through the link <https://cusat.samarth.edu.in>. The students can register to the portal by using the **Enrolment Number/Student ID**. The **Enrolment Number/Student ID** of all students will be displayed in the Department/School notice board. After logging into the portal, students should verify their profile details such as name, Aadhaar number, email, mobile number, address, program name, and other information. The students shall ensure that the name in the Samarth Portal shall match with that of Aadhaar. If any correction in the data is required, the students shall contact the Department in writing immediately.
2. The students shall also upload the Photo and Signature through the Samarth Portal and further create the APAAR ID.
3. Once the student registration is completed the students need to do the Course Registration of the First Semester through the '**Course(s) Selection**' tab in the Samarth portal. The students should complete both Student registration and Course registration before 19.11.2024
4. After the Course(s) Selection is completed, the students should apply for the

Examination through the Samarth Portal through the link <https://cusat.samarth.edu.in>.

5. The fee for registration of the examination shall be done through online portal: pay@cusat.ac.in.
6. The examination registration form along with proof of payment shall be submitted to the respective examination centers on or before 25.11.2024
7. Application received after the last date will be rejected without furnishing reasons.
8. Those who have not yet registered themselves as matriculate of this University should submit their application for registration as matriculates.
9. Those who have passed their qualifying exam from outside the State of Kerala should also submit their applications for the recognition of their qualifying examination. (*Exception – Universities in 12(B) list of UGC are exempted from recognition)

For Supplementary Students registered through Samarth Portal

10. The students should apply for the supplementary examination through the Samarth Student's Portal through the link <https://cusat.samarth.edu.in>.
11. The fee for registration of the examination shall be done through online portal: pay@cusat.ac.in.
12. The examination registration form along with proof of payment shall be submitted to the respective examination centers on or before 25.11.2024
12. Application received after the last date will be rejected without furnishing reasons.

For Supplementary Students registered through e- students Portal

14. The students should apply for the supplementary examination through the e-students Student's Portal through the link <https://estudents.cusat.ac.in>.
15. The fee for registration of the examination shall be done through online portal: pay@cusat.ac.in.
16. The examination registration form along with proof of payment shall be submitted to the respective examination centers on or before 25.11.2024
17. Application received after the last date will be rejected without furnishing reasons.

General Instructions

18. The DCB statement in duplicate (One copy to Finance Officer) and proof of payment of examination registration fee, etc through the examination center should be forwarded to the under signed on or before 27.11.2024
19. The students who have availed the University Hostel facility should compulsorily clear the Hostel dues and submit the receipt in the Department/School office for verification before the closure of Examination registration. No students will be permitted to write the examination if they have dues in Hostel Rent.
20. The last date for submission of the proposed timetable for the I Semester to the Office of the Controller of Examinations is on or before 18.11.2024
21. In order to issue hall tickets, the following should be submitted seven working days before the commencement of the Examination

I. Certificate of Attendance (Statement shall be forwarded to Controller of Examinations)

II. Statement of Marks/Grades of the Internal Assessment

IV. Fee details

| Particulars | Fee |
|--------------------|----------------------|
| Application Fee | Rs 90/- |
| Mark list | Rs 160/- |
| Examination Fee | Rs 300/- per subject |
| Fine | Rs 240/- |

Dr. Manoj N
Controller of Examinations

Copy to:-

1. The Heads/Directors/Principals of all Departments/Centres/Schools
2. DR (Examinations I/II/III), AR (Examinations I/II)
3. Exam A/B/D/E/Y/V Sections
4. ARIS LAB

* This is a computer generated document. Hence no signature is required.